



## **Bishops Lydeard School Association Annual General Meeting (AGM)**

### **Minutes**

20<sup>th</sup> February 2024, 3.15pm, in the school hall of Bishops Lydeard Church School

<b>Present</b>		
Rich Bennett (RB)	Helen Druitt (HD)	Becky Wheatley (BW)
Emma Reeve (ER)	Sarah Dimond (SD)	Becky Courtney (BC)
Claire Carr (CC)	Jody Parkman (JP)	Stephen Webb (SW)
Shirley Betts (SB)		
<b>Apologies</b>		
Suzanne Hodge (SH)	Cathy Gigg (CG)	

### Welcome

RB opened the meeting and talked about the agenda to include minutes of previous AGM to be signed off, Chairperson's report for the past year, treasurers' statement of Accounts for the preceding financial year, election of new Chairperson, election of additional members of the Committee and AOB.

### Minutes of the previous AGM

- These were accepted and approved by RB, BC and SD

### Chairperson's report for the past year

- During the last 12/18 months all documents and policies have been reviewed and updated.
- We have developed the relationship with the school.
- The BLSA is now functioning as it should.
- The Trustees Annual Report was discussed, which outlines:
  - Structure, governance and management
  - Objectives and activities
  - Achievements and performance
  - Financial review



## Treasurers statement of accounts for 2022/23

- First time of CC preparing accounts since taking role.
- Julie Martin was still the Treasurer for the first part of the 2022/23 financial year
- Accounts were audited by local Bishops Lydeard resident Mike Latham.
- £1.40 credit discrepancy that was found.
- Closing balance as of 31<sup>st</sup> July 2023 £6,421.27
- Some events were loss making for instance the BLSA paid for a leaver disco.
- Events that made the most were quizzes and ice cream Fridays.

## Election of new Chairperson

RB explained that he took on the role of Chairperson temporarily to allow it to continue to run by being compliant. The BLSA advertised the role and one person Becky Courtney put herself forward. All in the meeting voted unanimously for BC to take role of Chairperson, SD seconded the vote.

## Election of committee members

- Helen Druitt – new member
- Becky Wheatley – new member
- Emma Reeve – continuing member
- Suzanne Hodge – continuing member
- SW and CG agreed to be volunteers but not join the committee as members

## Election of auditor

- The group all agreed to elect Mike Latham to continue to audit this year's accounts

## AOB

- SD mentioned about the school lottery – the school were concerned that this was not in line with the Christian Values. BLSA will not pursue this.
- RB mentioned about thank you letters for businesses that have supported us this year, BC agreed to action this.
- HD and BW asked about event planning in the short term, it was decided that this would be discussed at the next BLSA meeting which will take place in the next couple of weeks.
- SD mentioned that we need to get the basics right first for instance getting the shed repaired and equipment bought to be able to run events.



**Bishops Lydeard  
Church School**  
A Bath & Wells Academy

Parent Teacher Association  
Registered charity: 1056325

## Next meeting

BC will setup a poll in the WhatsApp group to take place in the next fortnight.