



In-Year Application Form

(To be used only in order to apply for a school place required during the academic year)

This form must be completed and submitted directly to the School

By post: Bishops Lydeard Church School, Mount Street, Bishops Lydeard, Taunton, Somerset TA4 3AN

Email: office@bishopslydeard.bwmat.org

- Please complete one Application Form per child and provide all the required information.
- Applicants are advised to refer to the published school Admission arrangements before completing this application form (the Admission Arrangements are available to view on the school website or by request to the School Office).
- The applicant will be notified of the admission decision in writing within 10 school days of the School receiving the completed Application Form.

Section 1: Your requirements

In which Year Group is the place required?	
On what date is this place required? (dd/mm/yyyy)	
School use only: Insert the date on which this application was received at the school.	

Section 2: Your Child's details (the child who is the subject of this application)

Please enter the required detail or circle 'Yes' or 'No' throughout

Last Name		First Name	Middle Name
Male	Female	Date of Birth (dd/mm/yyyy)	Registered Nationality

Please enter the home address at which your child lives for the majority of his/her time (more than 2.5 school days per week).

How long has your child lived at this address?	Years	Months	Weeks
Are there any formal shared residency arrangements in place for your child?	Yes	No	

Please note: If your family is currently moving house and you would like your child's future home address to be considered for admission purposes, you must enclose with this application a copy of the legal 'Exchange of Contract' document or a Tenancy agreement (minimum six month) signed by the landlord.

Does this child have European Economic Area Citizenship? (this includes British citizenship)	Yes	No
Is this child currently a 'Looked After Child' - a child in the care of a Local Authority?	Yes	No
Is there an adoption, child arrangements or special guardianship order in place for this child?	Yes	No
Does this child have an Education Health and Care Plan (EHCP) in place or agreed at the time of application?	Yes	No
Does this child have a sibling currently attending Bishops Lydeard Church School? Refer to the published Admission Arrangements for the sibling definition.	Yes	No
If 'Yes' enter the details of a sibling who is currently registered on the roll of this school.		
Last Name	First name	DOB: dd/mm/yyyy
Relationship		

Section 3: Supporting Information

The information that you have provided in sections 1 and 2 will be used to help inform the admission decision, referring to the published oversubscription criteria where necessary to do so. A place will be offered in the requested year group only where a further admission will not impact negatively on the school by '*prejudicing the efficient delivery of education or the efficient use of resources*' or unlawfully breach the statutory Infant Class Size Limit.

If a place **can** be offered, the information you provide below will help the Admissions Committee to determine any specific support your child will require on joining the school.

If a place **cannot** be offered and your child is not on roll or attending a school at the time of application, the information you provide below will help the Admission Authority to identify whether he/she qualifies against one or more of the criteria set out in the Somerset Local Authority Fair Access Protocol. Where this is the case, the Admission Authority will refer your application to the local authority in order that it might engage with you and help to secure a suitable educational placement without undue delay. The Admission Authority or an appointed agent may contact you to discuss the information you provide, so that your circumstances are clear and that you are supported as fully as possible throughout the In-Year admissions process.

Is this child currently on the roll of a United Kingdom school?	Yes	No
If <u>NO</u>, when did he/she last attend school? Enter month/year		
Is this child designated as a registered carer for another person?	Yes	No
Is this child entitled to a receive a Pupil Premium or Service Premium?	Yes	No
Does this child have any special educational need, disability or medical condition that the school should be aware of ? You may be contacted	Yes	No
Does this child have a registered support worker?	Yes	No

Is there any other important point that you would like the Admission Authority to be aware of?

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Section 4: Applicant Details (the applicant is the person completing this form)

Please enter the required detail or circle 'Yes' or 'No'

Last Name	First Name		Title
Your relationship to this child	Parent	Carer	Other

Do you live at the same address as the child you are applying for	Yes	No
If 'No' then please provide your full address (include post code) for communication purposes		

Land line telephone number	Mobile number	Email address

Section 5: Declaration and Signature

This Application Form will not be processed unless signed and dated by the applicant. By signing, the applicant confirms that:

The information provided on this application form (and any supplementary information that may be provided in support of this application) is accurate to the best of the applicants' knowledge and not intended to mislead in any way.
The offer of a school place may be withdrawn if any of the information provided in connection with this application is subsequently found to be intentionally misleading or false.
Where this application is submitted as an attachment to an email, the applicant agrees and accepts full responsibility for the child's information being submitted via a non-secure email platform (subject to the conditions and requirements of the data Protection Act 1988). If this is unacceptable, the Application Form should be completed and submitted as a paper copy, to be posted or hand delivered.
The information provided may be shared by the Admission Authority to the extent that is required in order to determine the school admission decision, subject to the requirements of the Data Protection Act 1988.
The applicant is legally responsible for the child concerned or that he/she has appropriate consent from the legally responsible party to submit this school place application.
He/she is aware of the In-Year admission application process set out in Section 3 of the Admission Authority's published Admission Arrangements.

Applicant's Signature	Date: day/month/year