



Bishops Lydeard Church School

Headteacher: Mrs Tracey Trood
Chair of Governors: Mr David Williams

Bishops Lydeard Church School is committed to safeguarding and promoting the welfare of children and young people.

Respect

Endurance

Friendship

September 2018

Dear Parents/Carers

PERMISSION TO LEAVE SITE AFTER SCHOOL 2018/19

For Health and Safety purposes we update and maintain records relating to specific arrangements for children leaving site at the end of each school day. This information will be updated at the start of every school year.

If you have a child in Years 5 – 6 and you wish them to leave unaccompanied, we need written consent from the parent or guardian.

Once received, completed forms will be retained on file for the remainder of the school year. Please inform the School Office if the details change or you wish to make amendments. This is to help avoid any unnecessary inconvenience should we need to verify arrangements.

Please complete the attached form and return to the School Office as soon as possible. You may list multiple children on one form.

Thank you for your co-operation.

Tracey Trood
Headteacher

PERMISSION TO LEAVE SITE AT THE END OF THE SCHOOL DAY 2018 / 2019

Name of child: Class:

Name of child: Class:

1. I give permission for my child to leave the school site unaccompanied.

Please tick box: YES NO

I will inform the school of any changes that occur in these arrangements.

Signed:

Date:

Please complete and return to the School Office as soon as possible.